

Today we are a proud official representative of *Caterpillar* machinery in Lithuania. It all started in 1987, when one of the first tool and machine rental companies in French-speaking Switzerland – Outiloc – was established. 30 years later, with strong Swiss roots, we are now operating not only in Switzerland, but also (for the first time outside our borders!) in Lithuania. We are the only ones in the world, who can offer you such service – we are always trying to step ahead, change together with our customers and fill their needs instantly!

Today we have 21 branches in Switzerland and a brand new branch in Lithuania. 150 professional employees are working – each and every one of them is a valuable part of Avesco Rent family. But we are an ambitious company that grows fast. Next stop – new branches in Lithuania and Estonia in 2019!  
We believe that *it's easy, when it's easy.*

Avesco Rent Lithuania UAB will establish its first specialized equipment rental branch in **Klaipeda** in order to offer even better customer advice and specific expertise in the whole country.

## **Avesco Rent Lithuania UAB is therefore looking for an ENGLISH SPEAKING RENTAL COORDINATOR**

### **Your mission:**

The coordinator as a specialist ensures the operational functioning of the branch and links the customer needs to the availability of the machines within the branch.

### **Your main responsibilities are:**

- Answer telephone calls within the branch
- Cold acquisition customer calls
- Consult and propose the best solution to our customers for their job-site and project
- Create quotations and rental contracts
- Organize the planning and the transport of the machines
- Equipment's check before rental and after rental
- Assure an optimal management of the branch
- Visiting jobsites and customers

### **Your skills:**

- Mechanical experience an advantage
- Construction machinery mechanics or agricultural machinery mechanics an advantage
- Forklift permit/driver's license with trailer of advantage or willingness to do the proper training
- Languages: Lithuanian (fluent), English (good), Russian (optional).

### **Your personality:**

- Service-oriented
- Proactive behavior
- Team player
- Precise, organized, conscientious
- Autonomous
- Versatile and flexible
- Technical flair

### **Job starting:**

- January 2019
- Employment level : 100%

To apply, please send your complete application documents to [simas.ivanauskas@avesco-rent.com](mailto:simas.ivanauskas@avesco-rent.com)

Ask additional information by email [simas.ivanauskas@avesco-rent.com](mailto:simas.ivanauskas@avesco-rent.com) or by phone +370 611 35417

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